



Deferral Suspension Cancellation Withdrawal (DSCW) or Enrolment Variation Form (EVF)

Student Details :	
Name:	
Course Name:	
Student No:	
Contact No:	
Address:	
Email:	
<i>PLEASE DO NOT FORGET TO SIGN AT THE BOTTOM OR FORM WILL NOT BE PROCESSED</i>	
Please tick the box :	Attached supporting documents & fees:
<input type="checkbox"/> Withdrawal from course/Transfer of provider -Release Letter Requested Yes <input type="checkbox"/> <input type="checkbox"/> Repeat <input type="checkbox"/> *Deferral <input type="checkbox"/> Cancellation <input type="checkbox"/> *Suspension <input type="checkbox"/> *Change to another course <input type="checkbox"/> *Change of commencement date <input type="checkbox"/> Change of schedule 1 st time <input type="checkbox"/> *Change of schedule 2 nd time onwards *Other :	<input type="checkbox"/> Medical Certificate <input type="checkbox"/> Flight itinerary <input type="checkbox"/> Offer letter <input type="checkbox"/> \$100 processing fee <input type="checkbox"/> Recommended by _____ & Signed by _____

*** Student required to pay processing fee of \$100**

Please state your **reason(s)** for your variation of studies at AICT:

Reason(s): _____

Conditions	
<ul style="list-style-type: none"> I agree that all terms and conditions are as per my original enrolment. Students requesting for deferral and then later requesting for withdrawal Refund policy will be based on the start date of the original enrolment. Course Variations will take up to 5 working days to complete when you have submitted supporting documents. Deferral requests must attach relevant documents as evidence. Release letter will be given only if the application is approved. I am aware that any variation to my original COE can affect my student visa status. It is therefore my obligations to contact DHA (Home Affairs) immediately of the changes and its impact on my visa 	
Student's Signature:	Date:

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Course Variations will take up to 5 working days to complete when you have submitted supporting documents.

Enrolment Variation Form Receipt	Receipt Stamp
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